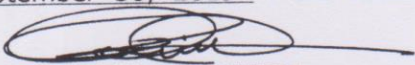


# Request for Quotation

Date: September 23, 2019  
Quotation No. 2019-09-0082

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 30, 2019 in the return envelope attached herewith.

  
**ATTY. ROMULO P. RIVERA**  
BAC CHAIRMAN

## GENERAL CONDITIONS:

1. ALL ENTRIES MUST BE HAND WRITTEN/TYPEWRITTEN
2. APPROVED BUDGET OF THE CONTRACT - P658,700.00 ( Lump Sum)
3. DELIVERY PERIOD WITHIN THIRTY (30) CALENDAR DAYS
4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
5. PRICE SHALL BE INCLUSIVE OF VAT
6. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
7. SUBMISSION ON THE FOLLOWING:
  - a. PHILGEPS REGISTRATION NO.
  - b. INCOME/BUSINESS TAX RETURN
  - c. OMNIBUS SWORN STATEMENT
  - d. ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

UNIT	ITEM & DESCRIPTION	QTY.	UNIT PRICE
Pcs	Colored Expanding Plastic Envelope	4,000	
Pcs	Notebook (binder refill type)	5,000	
Pcs	Notebook (ordinary)	1,000	
Pcs	Ordinary ballpen (black)	5,500	
Pcs	Manila Paper	370	
Ream	Long Coupon Bond	100	
Ream	A4 Coupon Bond	200	
Ream	Construction Paper (Long), 250 sheets/pack	20	
Pcs	Permanent Markers, Black	210	
Pcs	AA Batteries	50	
Pcs	AAA Batteries	15	
Bottle	Alcohol, 500 ml	15	
Roll	Masking Tape 1"	50	
Pack	Tissue by 12's/pack	24	
Pcs	Special Paper (cream) thin	2,000	
Pcs	ID Badge with clip	2,500	
Pcs	Canon 810	10	
Bottle	Permanent Marker refill (black)	2	
bottle	Permanent Marker refill (blue)	2	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature